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Prince 2 Introduction

Introduction

The UK Government PRINCE method is internationally accepted as the leading "best practice" project management approach and is gaining momentum within local government and the private sector, as well as being the recognised standard for central government and the NHS. Leading private sector companies have already introduced PRINCE worldwide. The method is usually tailored to reflect the organisation's existing standards, approaches and business.

This 3-day course is suitable for project managers, project support and assurance staff, and managers from any discipline. The PRINCE2 method is flexible and adaptable for any type and size of project, and offers an excellent management foundation for any member of staff

Course Outline:

Structured Approach To Managing Projects

Setting the scene for a structured approach to managing all projects; project success criteria; a model of the PRINCE2 Method.

The Process-Based Approach To Project Management

PRINCE2 focuses on the key Processes needed for successful project management. These Processes must be present but may be tuned to reflect the scope and risks faced by the Project Team.

Organisation

The Project Organisation Structure; Key Decision Makers, Project Manager, Project Support, Project Teams; Roles & Responsibilities Defined.

Plans

Management, Quality and Specialist Products; Product Descriptions; Activity Plans; Resource Plans; Quality Plans;

Approach to Planning; Software Support for Planning and the PRINCE Environment.

Project Controls

Project Initiation and Closure, Project Reviews - End Stage Assessments; Team Controls - Checkpoints and Reporting; Highlight Reports; Significant Departures From Plan - Tolerance.

Project Initiation & The Business Case

Project Initiation Document - Content and Process. Business Benefits, Risk Assessment & Management, Decision Support.

Configuration Management & Change Controls

Documentation and Product Controls. Handling Changes to Signed-Off Products.

Quality Management

Quality Criteria, Quality Review and other Techniques, Quality Controls. Link to BS/EN//ISO9000 Quality Management System.